**Online Teaching Readiness Review**

This survey is intended to give general guidance as to your readiness to teach online and to help you identify areas where you may need additional support to be successful.

1. Please rank your comfort level with web-conferencing (tools such as Zoom, Google Hangout, Adobe Connect, GoToMeeting, etc.)

1. Stark terror

2. I am comfortable participating in a session if it’s a tool I have used before.

3. I am comfortable participating in a session and feel confident I could use a

 tool I had not used before.

4. I am comfortable setting up and leading sessions.

5. I am comfortable setting up, leading, and recording sessions.

2. Please rank your comfort level with your university Learning Management System (LMS. Tools such as Blackboard, Canvas, Brightspace, Google Classroom, Moodle, etc.)

1. Stark terror

2. I am comfortable posting content (presentations, links, and readings).

3. I am comfortable posting content and assignments.

4. I am comfortable posting content and assignments as well as creating tests.

5. I am a power user and others seek my help in using the LMS.

3. Are you and your computer in a mutually supportive and nurturing relationship? Please indicate how many of the competencies below you feel comfortable with:

i. I can create documents and presentations, save them, and find them again.

ii. I can connect to networks

iii. I can install new software and I keep my computer up to date.

iv. I utilize cloud storage

v. I maintain regular backups and have anti-viral software installed.

1. 1

2. 2

3. 3

4. 4

5. 5

(If none, score 0 for this question.)

4. Please rank your experience with assigning group work to students.

1. No experience

2. I have had some experience, but there are usually problems.

3. I have had some experience and have found solutions to problems that have

 arisen.

4. I regularly assign group work and have implemented strategies that prevent

 problems.

5. Which of the following best describe your interactions with students?

1. I give them the syllabus and then it is up to them to contact me with

 questions.

2. I regularly encourage questions.

3. I proactively send out reminders of important concepts or materials to focus

 on.

4. I use polling or other mechanisms to help students discover what they don’t

 understand and then use that feedback in my teaching.

6. Which of the follow best describes your teaching strategy:

i. I lecture and have a few, high-stakes assessments.

ii. I give frequent smaller assignments with lots of feedback.

iii. I “flip” some classes, by having students work through content at their own pace outside of class and use class time to work through difficult concepts.

1. i only

2. ii only

3. iii only

4. ii and iii only

**Score**: Add the numbers of the answer that you chose for each question above.

If your total is greater than 20, then congratulations—You are ready to roll!

If your total is between 16-20, then you are ready to start, but you will need support in some areas.

If your total is less than 16, then it is recommended that you get some coaching from your Center for Teaching and Learning or team-teach with an experienced online instructor before going solo.